



SUNRISE
Christian School

Head Office
Level 2
305 Goodwood Road
Kings Park, SA, 5034
08 8465 6000
www.sunrise.sa.edu.au

JOB AND PERSON SPECIFICATION
OSHC CASUAL EDUCATOR

SUNRISE CHRISTIAN SCHOOL

Sunrise Christian School
Fullarton
95 Wattle Street
Fullarton, SA 5063
08 8465 6001

Sunrise Christian School
Paradise
4 Crowle Road
Paradise, SA 5075
08 8465 6002

Sunrise Christian School
Morphett Vale
70-74 Pimpala Road
Morphett Vale, SA 5162
08 8465 6003

Sunrise Christian School
Marion
286 Sturt Road
Marion, SA 5043
08 8465 6004

Sunrise Christian School
Naracoorte
72 Old Caves Road
Naracoorte, SA 5271
08 8465 6005

Sunrise Christian School
Whyalla
2 Sunrise Lane
Whyalla, SA 5608
08 8465 6006

Adelaide Christian Schools (ACS) is a community of schools, both nationally and internationally. In Australia these include Sunrise Christian School Fullarton, Sunrise Christian School Paradise, Sunrise Christian School Morphett Vale, Sunrise Christian School Marion, Sunrise Christian School Naracoorte, Sunrise Christian School Whyalla, Sunrise Christian School Early Learning Centres, Temple Christian College, and Discovery Christian College. Internationally our schools are Sunrise Bethel Christian School in PNG and Faith Christian School in the USA.

These schools provide an education of academic excellence consistent with the teachings of the Bible, to children of many Christian denominations. They teach and train students in all aspects of life in such a way that God is seen as the centre of everything. They are an extension of the home and help parents fulfil the God given mandate to bring up their children in His ways.

The Schools are separately registered and each School is managed by a Principal who is accountable through the CEO to its governing Board. Our Early Learning Centres are managed by a Regional Director, reporting to the CEO, who is assisted by a Director at each location.

The primary corporate service functions of ACS are based at the Kings Park office for Sunrise schools and ELCs and the Mile End Campus of Temple Christian College for Temple and Discovery.

The Sunrise Christian School OSHC Casual Educators are employed by Sunrise Christian School and are accountable to the OSHC Director.



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JOB SPECIFICATION

OVERVIEW

The OSHC Casual Educator is responsible for:

- Assisting the OSHC Director in implementing the OSHC program.

This role is a casual role only on an 'as required' basis.

KEY RESPONSIBILITIES

PROGRAMME DEVELOPMENT AND IMPLEMENTATION

The OSHC Casual Educator is required to assist the OSHC Coordinator in

- implementing activities for the children that are developmentally appropriate;
- providing a safe and healthy environment for the children;
- working within the OSHC policies, procedures and timetables;
- meeting individual needs of children according to the spiritual, education, care and recreational philosophy of the programme;
- assisting children with personal hygiene where appropriate;
- dealing with emergencies and hazards in accordance with OSHC and OHSW policies.

The position will be reviewed and appraised on a regular basis.

Approved _____ Date _____
Principal
Sunrise Christian School - Signature

Approved _____ Date _____
Applicant's Signature





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PERSON SPECIFICATION

ESSENTIAL MINIMUM REQUIREMENTS

EDUCATIONAL QUALIFICATIONS

- Minimum Certificate III in Children's Services or equivalent ACECQA approved qualification (for OSHC Qualified role).
- First Aid Certificate.

SKILLS / ABILITIES

- Excellent verbal and written communications skills are required.
- The ability to interact with children, parents and staff in a positive, sensitive and respectful manner.
- Effective observation and reporting skills.
- Ability to supervise children in a safe and effective manner.

PERSONAL ATTRIBUTES

- An on-going commitment to the Lord Jesus Christ as Lord and Saviour, consistent with the Biblical standards of Adelaide Christian Centre.
- A mature faith and active involvement in a local church.
- A proven life style founded on Biblical Christian principles.
- A life that demonstrates the indwelling of the Holy Spirit.
- A willingness to affirm the foundation statements and principles promulgated by the School and ACS.
- A Christian with a strong commitment to Christian Education and a determination to serve God in a Christian school community.

EXPERIENCE

- Previous experience working with children is essential.

KNOWLEDGE

- Knowledge of the ability levels of primary school age children.

OTHER CONDITIONS

- A current satisfactory WWCC (Working with children check) will be required at commencement of employment.
- Proof of completion of Responding to Risks of Harm, Abuse & Neglect will need to be presented at commencement of employment.

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DESIRABLE CHARACTERISTICS

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